

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
September 19, 2022**

Location: Via Zoom
 Time: 10:00 AM

Board Members Present: Gary Tofanelli (Chairperson) – Calaveras County; Jeff Brown (Vice-Chairperson) – Amador County; Terry Woodrow – Alpine County; Miles Menetrey – Mariposa County

Guests: Alan McNany – American Legion Ambulance; Chris Edgerly – Calaveras County Public Health; Jim Whitworth – Mariposa County Public Health; Chief Michael Johnson – Ebbetts Pass Fire District; Dr. Rita Kerr – Amador County Public Health Officer

Staff: Cindy Murdaugh – Executive Director; Susan Watson – Executive Secretary / Financial Services Assistant; Derek Cole – Agency Counsel; Tom Morton – Communications/Data Systems Coordinator; Kamron Dirks – Quality Improvement Coordinator

A. Call to Order

The meeting was called to order at 10:02 AM by Chairperson Tofanelli with a quorum of four members present.

B. Welcome and Introductions

Ms. Watson conducted a roll call of the JPA Board members. Chairperson Tofanelli acknowledged the guests, Agency staff and legal counsel.

C. Correspondence

The Agency received the annual Delta Dental Compensation Disclosure Statement included in the meeting packet as Consent Item #2.

D. Additions, Deletions, Corrections to Agenda

M/S/C (Woodrow/Brown) To approve the agenda as submitted.
Motion Passed 4-0

E. Public Forum

None.

F. Approval of Consent Calendar

M/S/C (Brown/Woodrow) To approve the consent calendar.
Motion Passed 4-0

G. Assignment of Radio Signal Facility Lease

Ms. Murdaugh explained the Agency has previously held a lease with Hans Weidhofer for the back-up radio signal facility at Fowler Peak. This location backs up the Med 10 repeater used exclusively by Stanislaus County. Therefore, the lease needs to be assigned to and assumed by Stanislaus County.

Mr. Cole explained this lease was missed in the previous group of agreements that were assigned to Stanislaus County as part of the provisions in the transition MOU.

Ms. Watson affirmed the Agency has not made any lease payments to Hans Weidhofer since June 2022 and that Stanislaus County has stated they will make payments beginning with the July 2022 invoice.

M/S/C (Menetrey/Brown) To approve the assignment and assumption of the radio signal facility lease.

Motion Passed 4-0

H. Joint Powers Agreement

Mr. Cole reviewed the proposed revision to the Joint Powers Agreement which removes all reference to Stanislaus County; changes the name of the Agency to Mountain Counties Emergency Medical Services Agency; and revises the number of Board members to four.

Supervisor Woodrow noted that “19th” should be inserted on the first page in the most recent date of revision.

Ms. Watson noted the word “Emergency” should be added in the first paragraph of Article I, Purpose.

M/S/C (Woodrow/Brown) To approve the revised Joint Powers Agreement with the addition of the word “Emergency” as discussed.

Motion Passed 4-0

I. ByLaws

Mr. Cole reviewed the proposed revision to the ByLaws which includes the Agency name change; the revised list of member counties; the revised number of Board members; the addition of and EMS Act provision in reference to the Agency Medical Director; the provision to authorize remote appearance meetings; and an updated reference to the Brown Act.

M/S/C (Woodrow/Brown) To approve the revised ByLaws.

Motion Passed 4-0

J. Agency Financial Update

Ms. Watson reported \$1.5M of the Agency operating funds have been transferred from the Stanislaus County Treasury to the Calaveras County Treasury.

Check processing and payroll are all being done through the accounts with Valley First Credit Union.

Stroub Thompson Noble offered to conduct the FY 21/22 financial audit for a bid of \$14, 300. The Board agreed to proceed with this firm for the next audit.

Moving expenses to date total \$61,120.

K. All Surface Painting and Construction Quote

Chairperson Tofanelli presented a quote from All Surface Painting and Construction to complete some remaining tasks in the Agency office space. Mr. Morton noted some electrical tasks that are still needed. Chairperson Tofanelli will discuss the electrical work with the landlord.

M/S/C (Menetrey/Woodrow) To approve the quote from All Surface Painting and Construction.

Motion Passed 4-0

L. Agency and County Reports

Agency:

Ms. Murdaugh reported:

- Marilyn Smith resigned.
- Kamron Dirks was hired as the QI Coordinator. He will also handle the training component with the SimMan; paramedic orientation; and MICN classes. He will be working with Dr. Kann and will be transitioning with Jim Whitworth.
- The Agency has appreciated the work of Jim Whitworth throughout the Agency's transition away from Stanislaus County and the physical move to Copperopolis.
- MHOAC functions in each county are being evaluated. The Agency will be meeting with Chris Edgerly of Calaveras County. Meetings with each of the remaining counties are being set up.
- More conversations are needed with the American Legion Ambulance team regarding the transports of behavioral health transports.

Mr. Morton gave an update on FirstWatch projects:

- The data separation from Stanislaus County took place at midnight on June 30, 2022
- The Agency is making sure we are capturing data sources in our four member counties.
- A meeting is needed to make sure the data elements being captured in Amador County are the same as those in Calaveras County. There appear to be some differences.
- Data collection in Calaveras County is stable. There will be updated training in the reports.
- Data collection in Mariposa County is complicated as the local MMU has to work with the Sacramento group's setup and configuration. This is making it more difficult to monitor activity in Mariposa.

Mr. McNany estimated it will be a couple of weeks before he receives his new ambulance, so he can in turn provided a decommissioned ambulance to the Agency for the Mobile Simulation Lab.

Mariposa: Supervisor Menetrey attended the RCRC annual conference in Napa County last week. Broadband and the state of politics were the main topics. There was a basket auction that raised \$67K for Napa County non-profits.

Amador: No report.

Calaveras: No report

Alpine: No report.

M. Next Scheduled Regular Meeting

Monday, October 17, 2022 at 10:00 AM via Zoom.

N. Adjournment

Chairperson Tofanelli adjourned the meeting at 11:19 AM