

POLICY: 620.30
TITLE: Provider Agency Data Requirements

EFFECTIVE: 10/25/2024
REVIEW: 10/2027
SUPERCEDES:

APPROVAL SIGNATURES ON FILE IN EMS OFFICE

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Provider Agency Data Requirements

I. AUTHORITY

Health and Safety Code, Division 2.5, Section 1797.220

II. DEFINITIONS

- A. **Agency** means Mountain Counties EMS Agency
- B. **CAD** means Computer Aided Dispatch
- C. **CEMSIS** means California Emergency Medical Services Information System which currently uses the NEMSIS version 3 Data Dictionary System
- D. **NEMSIS** means the National Emergency Medical Services Information System as defined by the NEMSIS Organization at www.nemsis.org
- E. **ePCR** means Electronic Patient Care Report
- F. **Provider Agency** means:
 - 1. A Communications Center that provides Emergency Medical Dispatch, including pre-arrival instructions or an Air Ambulance Dispatch Center, or;
 - 2. Pre-Hospital Care Agency that provides:
 - a. Advanced Life Support First Response (also known as “First Response Advanced Life Support or FRALS) or;
 - b. Limited Advanced Life Support (LALS) First Response or;
 - c. A ground ambulance or;
 - d. An air ambulance provider.
- G. **XML** means Extensible Markup Language, a set of rules for encoding documents electronically.

III. PURPOSE

To establish the standard data specifications for Computer Aided Dispatch and patient care records maintained by provider agencies for submission to Mountain Counties EMS Agency

IV. POLICY

- A. Communication Centers shall submit CAD data to the Agency in an electronic format acceptable to the Agency on a daily basis, or as otherwise approved by the Agency. CAD data shall include records for all emergency and non-emergency ambulance requests received at the EMD Provider agency. Each computer dispatch record submitted to the Agency shall contain the following fields, as a minimum:
1. Call Date
 2. Incident Number
 3. Location
 4. EMS Map Grid/Zone
 5. Call Type (e.g. scene, inter-facility transfer)
 6. Emergency Medical Dispatch (EMD) Determinate Code
 7. Ambulance Provider
 8. Vehicle ID Number
 9. Time Call Received
 10. Time Call Entered
 11. Time Call in Dispatcher Queue
 12. Time Dispatched
 13. Time En Route
 14. Time Arrived Scene
 15. Time Patient Contact, if applicable
 16. Time Departed Scene.
 17. Time Arrived Destination.
 18. Time canceled (if applicable)
 19. Code of Response
 20. Updated Code of Response, if applicable
 21. Code of Transport
 22. Updated Code of Transport, if applicable
 23. Call Disposition, final result of the call for this vehicle or transport status
- B. Pre-Hospital Care Agencies shall:
1. Submit ePCR data to the Agency in an electronic format acceptable to the Agency on a daily basis, or as otherwise approved by the Agency.
 2. The ePCR shall include all fields listed in the most current version of the NEMSIS and/or CEMSISData Dictionary as defined by EMSA in document #101 “Required Elements State EMS Provider Agency Dataset” and #102 “Required Elements State EMS Call Dataset”. This dictionary shall be implemented beginning January 1, 2015
 3. Comply with patient care record documentation requirements as specified in Agency Documentation Policy # 560.11

4. Use XML format as the approved data format by the Agency with respect to data structures, code sets (i.e. pick list values), and data export capabilities.
- C. Agency reserves the right to add additional mandatory data elements as needed.